

Summer Flex Snapshot



**NORTH CAROLINA AGRICULTURAL
AND TECHNICAL STATE UNIVERSITY**
DIVISION OF HUMAN RESOURCES

How to Participate



PURPOSE

To support employee well-being and institutional excellence through voluntary, supervisor-approved flexible scheduling.

Flexible work at NC A&T is not just a short-term benefit. It's part of our long-term commitment to building a future-ready, wellness-centered workplace.



GUIDELINES

- **Eligible Period:** June – August
- **Half-Day Fridays:** Optional compressed workweeks with Friday afternoons off as agreed upon by your respective college, department, or office
- **Flexible Hours:** Adjusted start/end times based on team coverage needs
- **Manager Discretion:** Supervisors approve based on department priorities



GETTING STARTED

- Discuss your request with your supervisor
- Submit the Request Form at least two weeks in advance

Office of Employee
Engagement and Success



ELIGIBILITY

This voluntary program allows eligible employees to request alternative summer schedules in alignment with team needs and supervisor approval while maintaining operational excellence.

Participation is not guaranteed and should not compromise the university's business functions.