



CONSTITUTION AND BYLAWS OF

JOINT GREEK COUNCIL

OFFICE OF FRATERNITY AND SORORITY ENGAGEMENT

NORTH CAROLINA AGRICULTURAL & TECHNICAL STATE UNIVERSITY

REVISED and SUBMITTED on JANUARY 28, 2022

Article I: Name

The name of this organization is the Joint Greek Council, herein referred to as JGC. The JGC is the governing council that works in conjunction with the Office of Fraternity & Sorority Engagement (FSE) to oversee the governance, operations, and advancement of the fraternities and sororities at North Carolina A&T State University.

Article II: Affiliation

JGC is a university-sponsored organization under the Office of Fraternity & Sorority Engagement, which is designated as an Office of Student Activities (OSA) Unit. Based on its affiliation with FSE and OSA, JGC is also known as an Executive Student Leader (ESL) Group through the Division of Student Affairs (DSA) at North Carolina A&T State University.

Section 1: The JGC will adhere to the Constitution and By Laws, Fraternity and Sorority Guidelines and Procedure Handbook, all University regulations, and policies, as well as all local, state, and federal laws.

Section 2: All fee-sponsored programming must be open to the entire university community. All student organizations and their leaders must further comply with the NC A&T State University Student Organization Code of Conduct, Student Code of Conduct, other University policies, and applicable state, federal, and local laws.

Article III: Purpose and Objectives

Section 1: The purpose of this organization is to oversee the governance, operations, and advancement of the fraternities and sororities at NC A&T State University. JGC also aids in the development of young adults who are dedicated to lifelong membership and community involvement through a commitment to academic excellence, positive relationships, civic engagement, and leadership. In keeping with the established purpose, the Joint Greek Council, and its National Pan-Hellenic Council (NPHC) and Greek Letter Council (GLC) affiliated member organizations:

- A. Encourage an inclusive Greek Community with a high level of Greek Unity within the University.
- B. Encourage student leadership and personal development.
- C. Cooperate with university officials in the effort to maintain high social and educational standards throughout the university
- D. Serve as a forum for the discussion of questions of mutual interest and concern to the university, fraternities, and sororities.

Section 2: The objectives of the Greek Community as adopted by both the NPHC and GLC member organizations are to promote superior standards of brotherhood/sisterhood, scholarship, service, dedication, and community. These values are here forth referred to as our Five Pillars.

- A. Using brotherhood/sisterhood to not only be our brothers' and sisters' keeper but also to ensure that we are all accountable and responsible for each other's actions.
- B. Scholarship means establishing and maintaining high academic standards. We do this by setting the expectation that as a member of a Greek organization on the campus of North Carolina A&T State University, we must strive to exceed what is designated as good standing by the university.
- C. Our service commitment is to meet the needs of others within the campus of North Carolina A&T, the Greensboro area, and the global community.

Article IV: Membership

The member organizations of A&T's Joint Greek Council shall consist of the registered and recognized fraternities and sororities under the FSE umbrella.

Section 1: These include (in alphabetical order): Alpha Kappa Alpha Sorority, Inc., Alpha Phi Alpha Fraternity, Inc., Delta Sigma Theta Sorority, Inc., Groove Phi Groove Social Fellowship, Iota Phi Theta Fraternity, Inc., Kappa Alpha Psi Fraternity, Inc., Kappa Kappa Psi Honorary Band Fraternity, Inc., Omega Psi Phi Fraternity, Inc., Phi Beta Sigma Fraternity, Inc., Phi Mu Alpha Sinfonia, Sigma Gamma Rho Sorority, Inc., Swing Phi Swing Social Fellowship, Tau Beta Sigma Honorary Band Sorority, Inc., and Zeta Phi Beta Sorority, Inc.

Section 2: Only the official chapter members of an affiliate organization are authorized to vote, or to participate in Council deliberations. The official membership of the organization will be determined at the time of registration. Two votes are allocated to each active affiliate member organization.

Article V: Council Structure and Membership

The Joint Greek Council consists of two entities, the Executive Board, and the General Body. The Executive Board conducts business through Spring and Summer ESL Retreats, Executive Board Meetings, and Office Hours. The General Body is represented in the following formats throughout the academic year: Annual Greek Summit, Presidents and Delegates Meetings, and Full Body Meetings.

Section 1: Council Structure

A. Executive Board

The Executive Board comprises the following eight positions: President, National Pan-Hellenic Council Vice-President, Greek Letter Organization Council Vice President, Treasurer, Secretary, Events Coordinator, Marketing and Media Manager, and Sergeant-at-Arms.

B. Presidents and Delegates Committee

The Presidents and Delegates Committee is composed of each chapter's voting delegates including the chapter president and up to 2 additional delegates per chapter who meet with the Executive Board and FSE Advisor to discuss matters of mutual interest and importance.

C. General Body

The General Body is made up of any student currently enrolled at NC A&T State University who is an active financial member with any of the registered and recognized chapters/organizations under the FSE umbrella.

Section 2: Membership

A. NC A&T Non-exclusionary Membership Clause:

1. It is the policy of NC A&T State University and the Joint Greek Council that this organization practices an open membership policy for members of the university community without regard to age, color, disability, national origin, race, religion, military service member or veteran status, gender, sexual orientation, or gender identity, unless exempt under Title IX.
- B. Student groups that select their members based on a commitment to a set of beliefs (e.g., religious or political beliefs) may limit membership and participation in the group to students who, upon individual inquiry, affirm that they support the group and agree with its beliefs, so long as no student is excluded from membership or participation based on his or her age, race, color, national origin, disability, religious status or historic religious affiliation, military veteran or service member status, sexual orientation, or, unless exempt under Title IX, gender.

C. Privileges and Responsibilities

1. Active members of chapters in good standing are allowed to run for office, propose new amendments, nominate, vote, and serve on committees.
2. Chapters under restriction may vote, propose new amendments, nominate, and run for select positions based on the chapter's status.
3. Active members must pay dues at least 15 business days after a notice has been sent to each chapter.
 - a. Dues are paid by the chapter via a cashier's check or money order.
 - b. Chapters that do not pay dues will be allowed a one-week extension without penalty.
 - c. After the one-week extension chapters are subject to the Joint Greek Council specialized consequences until dues are paid. Please see Joint Greek Council Bylaws for more details.
 - d. If dues remain unpaid by a chapter after 4 weeks of the original date the chapter will begin the Joint Greek Council social probation until dues are paid. Please see Joint Greek Council Bylaws for more details.
 - e. new initiates must pay a membership fee of \$10 to gain active membership in the Joint Greek Council.

Article VI: Officers

Section One: Executive Board Qualifications

In keeping with the established FSE guidelines, there shall not be more than 2 members of any organization eligible to serve at one time on the executive board. Thus, allowing the board to be as balanced and representative of the community as possible.

- a. All officers must be full-time undergraduate students at NC A&T, active and holding membership in one of the member organizations falling under the FSE umbrella.
- b. An individual must have served on the JGC Executive Board for at least 1 semester or serve as Chapter President for a full academic year before running for Joint Greek Council President.
- c. The officers must be able to serve in their elected or appointed position for both academic semesters unless removed from office or the institution for any reason.
- d. All officers must have and maintain a 2.75 or higher cumulative GPA and have completed 80% of their attempted credit hours to be eligible to serve (in keeping with the university's guidelines to serve as an executive student leader).

- e. If a council executive officer falls below the required 2.75 cumulative GPA, or the minimum required % of completion; the member is ineligible to serve in this capacity and shall be removed from his/her position.
- f. Before new officers take office, they must attend the MANDATORY training retreat offered by the Office of Student Activities (OSA) to obtain documents and information preparing them for success.

Section Two: Executive Board Responsibilities

A. The responsibilities of the President include:

- 1. Preside over JGC all general body meetings, presidents and delegates meetings, council meetings, and executive board meetings.
- 2. Work with the executive board and/or the advisor to create meeting agendas, content, and assessments.
- 3. Hold themselves and other board members accountable for delegated assignments, established expectations, and standing agreements.
- 4. Schedule and conduct meetings with the president of each organization per semester.
- 5. Delegate authority to other JGC officers and members when necessary.
- 6. Work with the executive board and/or the advisor to identify when fines should be administered.
- 7. Be trained and execute flier approvals.
- 8. Adhere to all office hours and complete JGC related work.
- 9. Attend and support a significant number of Greek events and programs.

B. The responsibilities of the Vice President of the National Pan-Hellenic Council Organizations include:

- 1. Help facilitate general body meetings as necessary.
- 2. Co-facilitate E-board meetings when the JGC President is not present.
- 3. Assist with holding board members accountable for delegated assignments, established expectations, and standing agreements.
- 4. Attend a planning committee meeting.
- 5. Adhere to all office hours and complete JGC related work.
- 6. Assist with the planning of annual JGC programs (Homecoming, Greek Week, etc.).
- 7. Attend all Founder's Day Programs on behalf of the board.
- 8. Attend and support Greek events and programs.

C. The responsibilities of the Vice President of the Greek Letter Council Organizations include:

- 1. Help facilitate general body meetings.
- 2. Co-facilitate E-board meetings when the NPHC Vice President is not present.
- 3. Assist with holding board members accountable for delegated assignments, established expectations, and standing agreements.
- 4. Assist with the planning of annual JGC programs (Homecoming, Greek Week, etc.).
- 5. Attend a planning committee meeting.
- 6. Adhere to all office hours and complete JGC related work.
- 7. Attend and support Greek events and programs.

D. The responsibilities of the Secretary include:

1. Attend and record the minutes of all JGC related meetings.
2. Disperse recorded minutes to the appropriate audiences within 48 hours of the meeting.
3. Assist JGC Parliamentarian and Historian with keeping accurate records and documentation of events, correspondence, and decisions.
4. Adhere to all office hours and complete JGC related work.
5. Attend and support a significant number of Greek events and programs.

E. The responsibilities of the Treasurer include:

1. Oversee the financial aspects of the organization.
2. Prepare monthly reports for all organizations and JGC E-board members.
3. Responsible for collecting all dues and fines.
4. Ensure that all funds are used per the purposes of the organization.
5. Update and report all financial records including both the JGC Dues account and FSE university issued budget.
6. Adhere to all office hours and complete JGC related work.
7. Attend and support a significant number of Greek events and programs.

F. The responsibilities of the Events Coordinator include:

1. Create/conceptualize, and facilitate/assist in the facilitation of program and event ideas, service initiatives
2. Aid the JGC Secretary in recording attendance for full body meetings. Programs, events, or service initiatives.
3. Work in concert with the JGC President, Advisor, other board members, and the University Events Center to facilitate the success of JGC meetings, programs, events, and service initiatives.
4. Assist the JGC Vice Presidents with the management of the Program and Planning Committee
5. Adhere to all office hours and complete JGC related work.
6. Attend and support a significant number of Greek events and programs.

G. The responsibilities of the Sergeant at Arms include:

1. Be familiar with all JGC governing documents and serve as the expert regarding our constitution, by-laws, and any other governing documents
2. Assist the president and the advisor in facilitating all JGC related meetings according to Robert's Rules of Order (current edition).
3. Assist the president or presiding officer in keeping order during JGC full body meetings
4. Be responsible for taking and reporting to the council secretary the physical attendance of each organization (quorum) required for meetings and programs.
5. Assist with the creation of notification and documents regarding policy violations, fines, and constitutional/bylaw updates and revisions.
6. Manage in coordination with the president, the advisor, other executive board members, and other council members (interested in assisting with the process) the process of revising the constitution, bylaws, and any standing rules.
7. Adhere to all office hours and complete JGC related work.

8. Attend and support a significant number of Greek events and programs.

H. The responsibilities of the Marketing and Media Chairperson include:

1. Post daily/regular content on the FSE social media platforms
2. Create and maintain highlights of each organization on Instagram
3. Create interactive campaigns for social media platforms
4. Create and submit flyers for JGC programs and meetings 10 business days in advance for approval.
5. Adhere to all office hours and complete JGC related work.
6. Attend and support a significant number of Greek events and programs.

Section Three: Election of Officers

Any active member of a chapter in good standing with the Joint Greek Council can apply for office or nominate another member for a position.

- A. The application process begins in March per the guidelines established by FSE. All applications/nominations are due by the designated deadline so that the eligibility for all candidates/nominees can be vetted and verified.
 1. After the nomination/application process is over, the vetted list of candidates is notified of their acceptance and given additional instructions preparing them to address the body before voting at the April meeting.
- B. Elections will occur at the FSE full body meeting held in April.
 1. The quorum must be present, and officers shall be elected by 50% + 1 vote of voting delegates.
 2. Officers will serve a full academic school year unless there is cause for removal or if a resignation occurs.
 - a. If an officer needs to resign, they should provide the Secretary and the advisor with a letter of resignation one week before the resignation. If the Secretary is resigning, that person should give the letter of resignation to the President and the advisor.
 3. Newly elected officers will shadow and meet with the current officers from the time they are elected until the end of the semester, as well as attend the required training sessions and retreats.
 4. The newly elected officer will begin in the summer in preparation for the upcoming academic year, immediately if elected/appointed in the fall, or following an officer's resignation.
- C. Elected Member Replacement Process
 1. If an elected officer is found to be in violation and is removed from their position, then elections for that position must be held at either the following meeting or a special meeting will be held within two weeks of resignation.

Section Four: Ad-hoc Positions/ Vacant Positions

- A. Ad-hoc positions will be added when the President or JGC Executive board seems fit.
- B. Elections will be held for any vacant or ad-hoc positions before or at the first full body meeting.

- C. After the first full body meeting, the Joint Greek Council E-board may appoint any willing member of the Joint Greek Council body to fill the position.

Section Five: Removal of Officers Procedures

- A. The active members of the Joint Greek Council reserve the right to remove any officer not performing the duties required of his/her position, disruptive behavior, violating NCATSU policy, or failure to uphold the constitution.
 - 1. The officer is given written notice of the violation from the President and or advisor. If the President of the Advisor violates NCATSU policies, then the Executive Committee will give notification.
 - 2. The officer will be given the special meeting date 1 week in advance and will be allowed to speak on his/her behalf at a meeting with the active members.
 - 3. The vote must be 2/3 of the Executive Committee to remove the officer.
 - 4. If the officer is removed, they can remain an active member of the organization.

Section Six: Officer Appeal Process

- A. If the officer is found to violate disruptive behavior, violating NCATSU policy, or fails to uphold the constitution the officer will have 2 weeks to appeal to the Executive Director of Student Activities via email or in-person
- B. The officer will be granted a special meeting to appeal the decision. During this meeting, the officer in question will be allowed to speak on his/her behalf and to plead their case with the Executive Committee.
- C. After the officer has concluded his/her case, a vote will be held to reach a decision. The vote must be a 2/3 vote of the Executive Committee to reverse the removal and reinstate the officer.

Article VII: Meetings

Section One: General Body Meetings

General body meetings shall be held at least 3 times a semester, including but not limited to pulling the membership together for the Annual Greek Summit.

- A. General meetings will be run by the JGC President, shall require quorum unless suspended and offered to handle minimal business but to provide general updates and information to the entire FSE community at one time.
- B. The Executive Committee has the authority to call a special meeting with 72 hours' notice via email.

Section Two: Meeting Structure

- A. The President of JGC will ensure that an open forum is maintained at all meetings.
- B. The meeting will be run based on the latest edition of Robert's Rules of Order.

Section Three: Quorum

- A. Full Body Meeting Quorum:
 - 1. Physical attendance shall be taken by the Parliamentarian. The time at which the parliamentarian takes attendance is up to his or her discretion.

2. The quorum for full body meetings is 75% of each chapter's active members.
3. Please refer to the Joint Greek Council By-Laws for consequences of not meeting the quorum.

B. Joint Greek Council Program Quorum:

1. Physical attendance shall be taken by the Parliamentarian. The time at which the parliamentarian takes attendance is up to his or her discretion.
2. All programs and events have an automatic 50% quorum unless stated otherwise by the Joint Greek Council E-Board.

Article VIII: Committees

Section One: Executive Committees

- A. The responsibilities of the Executive Committee make executive decisions in short time frames in between executive board meetings or acts when immediate responses to current, relevant, emergency issues occur.
- B. The Executive Committee consists of the President, the NPHC Vice-President, and Recording Secretary.
- C. The Executive Committee functions with a goal of guidance.

Section Two: Standing Committees

- A. The chair of this committee is selected by a volunteer of the JGC body, a vote by the voting delegate.

Section Three: Ad-hoc Committees

- A. Ad-hoc committees will be added when the President or JGC Executive board sees fit.
- B. The President will choose the chair of each ad-hoc committee.

Article IX: Advisor

Section One: JGC Advisor Qualifications

The advisor of the Joint Greek Council shall be assigned by the Executive Director for the Office of Student Activities with advice from the Division of Student Affairs.

- A. The advisor must have the desire to advise and knowledge of various fraternity and sorority policies, procedures, and protocols.
- B. The advisor will serve an unlimited term as long as they remain assigned for the role and or work for the University and the FSE Director or their appointed designee.

Section Two: Greek Organization Campus Advisor Qualifications

- A. The campus advisor will serve an unlimited term as long as they remain assigned for the role and or work for the University.
- B. The advisor must be an on-campus, full-time faculty, or staff member of N.C. A&T SU
- C. Faculty and staff members who are requested or interested in serving as a student organization advisor must be at least 5 years removed from the university as a student to be considered for approval by OSA. This policy applies to both campus and alternate (chapter/alumni) advisors.
- D. Advisors are required to attend advisor training, orientation, and meetings provided by OSA & COP.

Section Three: Advisor Responsibilities

- A. It is the responsibility of the advisor to meet at least biweekly with officers and advise on University policy.
- B. The advisor will attend organizational meetings as their schedule permits, have a close working relationship with the Joint Greek Council, and be expected to help guide all organizations.
- C. Work with the Treasurer, to ensure and aid in all financial obligations of the organization.
- D. To assist in the orientation of new members and with the officer transition process each year.
- E. To be familiar with the North Carolina A & T State University Student Code of Conduct, OSA Student Organization Policies, and other institutional guidelines that establish expectations for student behavior and activities.
- F. The advisor will not have voting privileges within the organization.

Section Four: Greek Life Advisor Removal Procedures

- A. The active officers of JGC reserve the right to discuss their concerns with the advisor for not performing the duties required of his/her position, disruptive behavior, violating NCATSU policy, or failure to uphold the constitution with the Executive Director of Student Activities.
- B. A proposal to remove the Advisor can be written and presented to the Executive Director of Student Activities and whomever else they see fit.

Section Five: Advisor Appeal Process

- A. If the advisor is removed for not performing the duties required of his/her position, disruptive behavior, violating NCATSU policy, or failure to uphold the constitution the advisor will have 2 weeks to appeal to the President by email or in person.
- B. The advisor will be given a special meeting date and will be allowed to speak on his/her behalf at a meeting with the Executive Committee and Executive Director of Student Affairs.
- C. After the advisor has concluded his/her case, a vote will be held to reach a decision. The vote must be 50% + 1 of the Executive Committee and Executive Director of Student Affairs to reinstate the advisor.

Article X: Governing Documents

Section One: Additional Joint Greek Council Documents

- A. Fraternity and Sorority Guidelines and Procedures Handbook
- B. Scorecard Details for Campus & Community Engagement

Section Two: Additional Joint Greek Council Governing Documents

Article XI: Fines

Section One: Issuance of Fines

- A. All fines are at the discretion of the JGC E-board. The fines listed in article eleven serve as a regulated suggestion.
- B. All fines shall be presented to each chapter in a formal letter which at a minimum includes:
 - 1. Exact rule, agreement, or constitutional violations.
 - 2. The amount of the fine.
 - 3. An explanation of how the organization made the infraction.

4. An explanation of the amount of fine if the fine differs from the amount listed in the constitution, documents, or other written agreements.
- C. Notice of fines shall be sent within 10 business days of the infraction.
- D. All organizations are allowed to dispute fines within 5 business days after it was received.
- E. The final decision on the status of the fine after a timely and formal organizational dispute will be of the JGC E- board.
- F. If the organization does not receive a response to their timely and formal dispute within 5 business days, the fine will be dropped.

Section Two: Quorum

- A. Full Body Meeting Quorum:
 1. Physical attendance shall be taken by the Parliamentarian. The time at which the parliamentarian takes attendance is up to his or her discretion.
 2. The quorum for full body meetings is 75% of each chapter's active members.
 3. Repeated offenses to quorum may result in a larger fine or social consequence based on the decision of the Joint Greek Council E-board.
- B. Joint Greek Council Program Quorum:
 1. Physical attendance shall be taken by the Parliamentarian. The time at which the parliamentarian takes attendance is up to his or her discretion.
 2. Quorum may be taken at any Joint Greek Council program or event based on the discretion of the Joint Greek Council E-board.
 3. All chapters must receive notice of quorum at least two weeks in advance.
 4. Quorums exceeding 50% of each chapter must be notified to the chapter presidents 3 weeks in advance.
 5. All absence excuses must be emailed 48 hours in advance to the JGC advisor and Sergeant-At-Arms with proof (ex. Dr's note).

Article XII: Amendments

Section One: Proposed Amendments

- A. All proposed amendments must be presented to the President, Sergeant-At-Arms, and JGC Advisor in a meeting and submitted a proposal document.
- B. Once the President, Sergeant-At-Arms, and JGC Advisor have received the amendment, he/she will present the amendment to the active members at the next meeting.
- C. The amendment will be tabled until the next meeting.
- D. Full Body Meeting Quorum (75%) must be present, and a 50% + 1 of voting delegates is needed to pass the amendment.

Article XIII: Greek Organization Scheduling

Section One: Scheduling Restrictions

- A. Greek Organizations may not program on days where the Joint Greek Council has programs.
- B. Greek Organizations may not program on another organization's Founder's Day.

Article XIV: Hazing Policy

Section One: Hazing Policy (North Carolina General Statutes; Chapter 14 (Article 9) 14-35 Hazing; definition and punishment)

It is unlawful for any student in attendance at any university, college, or school in this State to engage in hazing or to aid or abet any other student in the commission of this offense. For this section hazing is defined as follows: “to subject another student to physical injury as part of an initiation, or as a prerequisite to membership, into any organized school group, including any society, athletic team, fraternity or sorority, or another similar group.” Any violation of this section shall constitute a Class 2 misdemeanor.

Please refer to the NC A&T SU Student Handbook for the University’s full policy on hazing.

Article XV: Nonprofit Clause

Section One: Non-Profit Clause

- A. The Joint Greek Council is organized exclusively for charitable, religious, educational, pleasure, recreation, or scientific purposes, including, for such purposes, similar to organizations that qualify as exempt organizations under either section 501 (c) (3) or 501 (c) (7) of the Internal Revenue Code of 1954.
- B. No part of the net earnings of the organization shall be used for the benefit of its members, directors, officers, or other persons except that the organization shall be authorized and empowered to make payments and distributions in furtherance of the exempt purposes of the organization.
- C. The university has no responsibilities for the financial or fundraising activities of the organization: the organization further agrees and accepts sole responsibility for any tax treatment, consequences, record-keeping, or filings required for its activities according to state or federal laws. In the event of dissolution, the remaining funds will be handled according to established university policy.

Article XVI: Method of Dissolution of Organization

The Joint Greek Council will be dissolved by a $\frac{3}{4}$ vote of both the body and the Joint Greek Council E-board. In the event of the organization’s dissolution, all its assets become property of the Joint Greek Council and shall be relocated to the Executive Director of Student Activities Office and all financial allocations shall be released to the Office of Student Activities and Campus Involvement to be added to allocations designated for all recognized student organizations by the university.